

Presentation Guidelines of ICEC 2009

First of all, we would like to welcome all of you to ICEC 2009, Taipei, Taiwan. Thank you for presenting your interesting studies in the conference. To facilitate that all sessions will run smoothly, we provide brief presentation guidelines for all authors to follow:

1. Oral Presentation Sessions

- Please try to arrive at the meeting room of your presentation session 10 minutes before the start of the session.
 - Please upload your powerpoint file onto the computer for presentation and make sure that your file is running appropriately.
 - Please introduce yourself to your session chair so that the session chair will know who is presenting the paper.
- Each paper is allocated 30 minutes for presentation. Please make sure that you finish your presentation in 25 minutes and leave 5 minutes for questions. Time management is VERY critical because people may switch between sessions for presentations that of your interest.

2. Poster Session

- Each poster presentation will be allocated a poster board, with 1 meter (width)*2 meters (height). This size could accommodate at least 15 A4- or letter-sized pages.
- Please try to arrive at the meeting room for the poster session 30 minutes before the start of the session.
 - Please post your posters on the poster board designated to you.
 - Please upload your powerpoint file onto the computer for presentation and make sure that your file is running appropriately.
 - Please introduce yourself to your session chair so that the session chair will know who is presenting the paper.
- Each poster paper will be allocated a 5-minute presentation to give the audience a quick overview about your study. Please make sure that you finish your presentation in 5 minutes. This 5-minute presentation will also help attract interested audience to your poster stand for interactions.

3. Presentation Sessions in Research Development Mini-Tracks

- Please try to arrive at the meeting room of your presentation session 10 minutes before the start of the session.
 - Please upload your powerpoint file onto the computer for presentation and make sure that your file is running appropriately.
 - Please introduce yourself to your session chair so that the session chair will know who is presenting the paper.
- Each paper in the Research Development Mini-Tracks is allocated 45 minutes. Each presenter has 15 minutes to present a paper. Discussant provides another 5-7 minutes of comments. Faculty mentors lead a value-added discussion for the remaining 15-20 minutes.